Process for Getting a Work Permit…

1. Get a job.
2. Fill out student portion of work permit application online.
3. EMPLOYER- fill out employer portion of work permit application online.
4. When both of the above are complete, come by the counseling office to request a work permit. PLEASE ALLOW 3-4 DAYS FOR WORK PERMIT TO BE PROCESSED.
5. Pick up your permit in the counseling office.

How do I get a Work Permit…

1. Login on to [www.dol.state.ga.us](http://www.dol.state.ga.us)
2. Select Child Labor
3. Select- get a Youth Employment Certificate
4. Complete information. BE SURE TO CLICK SUBMIT.
5. Print the Work Permit Data Sheet, and take to your employer.